

# YOUR NAME

## SAP Functional Consultant | Entry-level

City, State | your.email@example.com | +91 XXXXX XXXXX | LinkedIn: your-profile

### PROFESSIONAL SUMMARY

SAP-trained graduate with practical exposure to procure-to-pay workflows, master data and integration with finance. Seeking an entry-level role applying business-process knowledge, testing and problem-solving skills.

### CORE SKILLS

SAP MM: purchasing, inventory management, material and vendor master data

Business processes: procure-to-pay, goods receipt and invoice verification

Tools: Microsoft Excel, documentation and basic SQL

Professional skills: communication, teamwork and analytical thinking

### TRAINING PROJECT

Procure-to-pay workflow | SAP training project | Month Year

Configured a practice purchasing flow from requisition to purchase order, goods receipt and invoice verification.

Prepared test cases for standard purchasing and documented expected versus actual results.

Reviewed inventory movements and explained the related financial postings.

### EDUCATION

Degree / Specialization | College / University | Graduation year

Relevant coursework: accounting, operations or information systems

### TRAINING & CERTIFICATIONS

SAP module training | SK Technologies | Completion month / year

List only completed certifications and qualifications you actually hold.

### ADDITIONAL INFORMATION

Languages: list your languages | Preferred location: your preference

Portfolio / project link: add a link to work you can explain in an interview